

UNITED NETWORK FOR ORGAN SHARING
Position Description

Title of Position: Chief Medical Officer (CMO)

Department: Executive

Reports to: Chief Executive Officer (CEO)

General Purpose:

As a member of the UNOS senior staff, the CMO serves as an expert medical and clinical resource to other UNOS staff, UNOS and OPTN members, the government, and the general public in the performance of OPTN contract requirements and other UNOS corporate initiatives. Provides advice with respect to the medical and clinical aspects of OPTN operations, including participation in OPTN policy development, policy compliance, patient safety-related incident handling, development of transplant clinical quality improvement initiatives, professional and lay education, and research conducted by the UNOS staff in collaboration with OPTN/UNOS members. Assists UNOS staff with the development of research proposals and projects, grant proposals, and research publications including those on which staff are collaborating with members. The CMO will work closely with the UNOS' senior management group and will help provide medical and clinical perspectives in organizational planning and oversight of OPTN contract related activities as well as UNOS corporate initiatives. The individual must be recognized by the professional transplant community as a knowledgeable expert in the medical and clinical practice of organ transplantation. As such, the CMO may be called upon from time to time to represent UNOS in public and before the media.

Time % Principal duties and responsibilities:

30% - Provide medical and clinical guidance to UNOS in response to serious or time-sensitive patient safety and public health-related incidents reported to the OPTN. Such response includes rapid screening, assessment and communication to OPTN senior leadership of events reported to the OPTN involving threat to patient safety or public health. These reports include potential donor-derived disease transmission events, as well as adverse events impacting transplant patients and living donor patients.

30% - Provide medical and clinical guidance to UNOS in regards to development of transplant quality and patient safety initiatives. In addition, provide medical and clinical guidance to staff in all UNOS departments as needed for various operational purposes, including fulfillment of certain OPTN contract deliverables as well as UNOS corporate (i.e., non- OPTN) contracts and initiatives. Provide medical and clinical expertise to staff in all UNOS departments as they conduct activities and develop documents or other communications that include clinical topics such as potential donor-derived infectious disease or malignancy transmission.

20% - Provide medical and clinical guidance in analytical research and education conducted by UNOS staff, often in collaboration with UNOS and OPTN members. Provide medical and clinical expertise in the development of research projects, responses to requests for data/analysis, proposals for outside funding, and research publications.

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10% - Initiate ideas for extension of UNOS corporate (i.e., non-OPTN) business including revenue generating business lines within the overall mission of UNOS.

10% - Assist the CEO, COO, and senior management team with public speaking responsibilities around the country, e.g., UNOS and OPTN regional meetings and invited talks at meetings/conferences of professional organizations and societies. Act as media spokesperson regarding clinical matters.

Education:

M.D. required with extensive knowledge of transplantation medicine and surgery, as well as deceased and living organ donor issues. Strong background in clinical quality or patient safety systems improvement required.

Experience:

This is a senior level executive position which requires a recognized scientist/physician with proven expertise in clinical transplantation, quality and patient safety improvement systems and biomedical research. Experience in partnering with the UNOS organization is strongly preferred. Experience in management or administration and procurement of external funding is desired.

Other Requirements:

This is a full time position and requires relocation to Richmond, VA to work out of UNOS headquarters. The individual hired for this position, once hired, may not continue full time employment with an OPTN member institution.

Skills:

Demonstrated ability to provide strong leadership and work successfully with individuals of diverse professional backgrounds and personality types. Public speaking experience required. The individual must be able to successfully interface with UNOS staff at all levels as a member of a team, with members of the professional transplant community, and with federal officials.

Approved By:

Chief Executive Officer

DATE: _____

Chief Human Resources Officer

DATE: _____